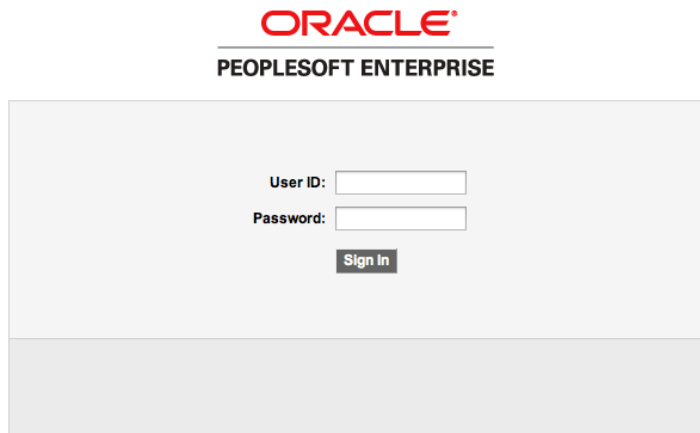
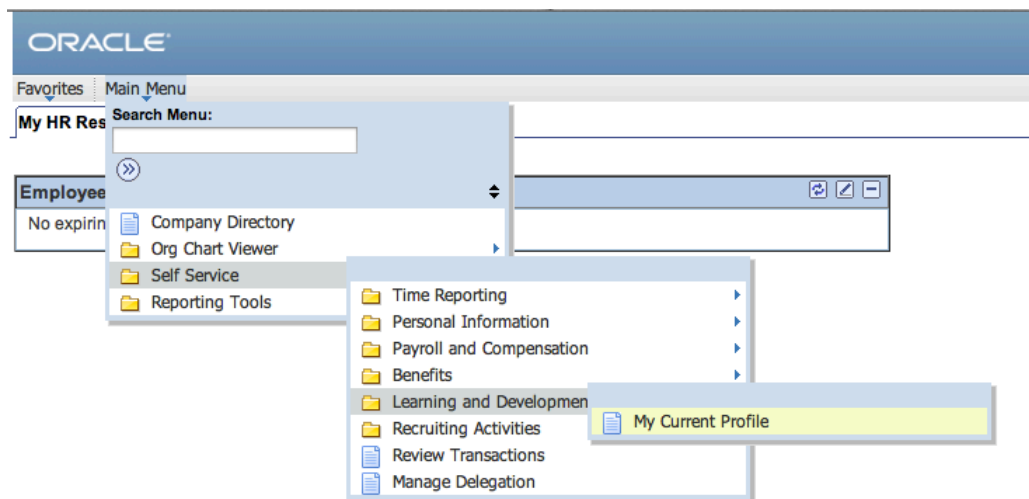


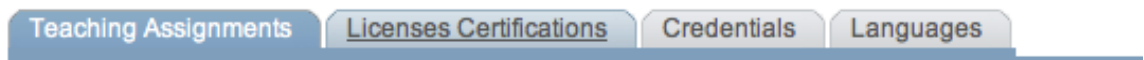
1. Go to PeopleSoft login page: <https://ps.portal.cbe.ab.ca/>



2. Log in with CBE username & password
3. From main screen, go to MAIN MENU > Self Service > Learning & Development > My Current Profile



4. Click the Licenses-Certifications tab



5. Your TQS and Teaching Certificate number will be displayed

Teaching Assignments Licenses Certifications Credentials Languages

Should you wish to add a License or Certificate to your record, please send a copy of your original document(s) to:  
 HR Services, 3rd Floor, Education Centre, 1221 8th St SW.  
 This information will be added to your profile and a copy will be included in your employee file.

License	*Issue Date	Expiration Date	License/Certification Number
<a href="#">Perm. Prof. Teaching Cert.</a>	05/10/2006		26 1/0
<a href="#">Teacher Qualification Statemen</a>	09/07/2004		5 1/10

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