

# **Election and Resource Committee**

## **Frame of Reference**

### **1. General Directive**

The Election and Resource Committee is responsible for overseeing elections in Local 38, identifying individuals within the Local as potential candidates for appointments to committees or potential candidates for Executive positions, as well as providing unbiased member education on running an election campaign.

### **2. Membership**

The membership of the committee shall be:

- 2.1 The Past President of the Local Association shall act as Chair.
- 2.2 The two elementary representatives from Executive Committee.
- 2.3 The one junior high representative from Executive Committee.
- 2.4 The one senior high representative from Executive Committee.
- 2.5 The one professional system support representative from Executive Committee.
- 2.6 The one principal representative from Executive Committee.
- 2.7 The one substitute teacher representative from Executive Committee.
- 2.8 In the event that a member is unable to participate during a ballot count the Chair shall appoint an alternate from the Executive Committee.

### **3. Tenure**

All members shall serve for their terms of office.

### **4. Duties and Responsibilities**

- 4.1 At the initial meeting of the new school year the committee shall review the Frame of Reference.
- 4.2 Where vacancies occur in elected positions in the Local Association:
  - 4.2.1. To advertise to the membership, vacancies on committees or in offices as they occur.
  - 4.2.2. To solicit nominations for vacant positions from the membership.

- 4.2.3. To provide opportunities for candidates to address the Council of School Representatives or the general membership.
- 4.2.4. To organize and carry out elections.
- 4.2.5. To advise all candidates for a position of the outcome of elections prior to the posting of said results for the membership.
- 4.3 The Chair shall act as Chief Returning Officer as outlined in Article 11.3 of the Local Association Constitution.
- 4.4 To identify to members of Executive Committee, as part of succession planning, individuals with an interest in further participation in the Local.
- 4.5 To participate in purposeful conversations, as part of succession planning, that develop the leadership capacity of members of the Local and generate interest in Local leadership positions.
- 4.6 To organize timely, unbiased member education seminars covering election campaign strategy and practices.

## 5. **Meetings**

Meetings shall be called at the discretion of the Chair or Executive Committee.

## 6. **Quorum**

Quorum for the committee shall be five members.

Ratified by CSR 1970 June 10.  
Ratified with Amendments by CSR 1976 June 09.  
Ratified with Amendments by CSR 1981 May 13.  
Ratified with Amendments by CSR 1987 April 22.  
Ratified with Amendments by CSR 1996 October 09.  
Ratified with Amendments by CSR 2009 April 08.  
Ratified with Amendments by CSR 2014 October 01.

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