

# Hospitality Committee

## Frame of Reference

### 1. General Directive

Responsible for planning and overseeing locally sponsored social events throughout the year.

### 2. Membership

- 2.1 The Chair to be elected from the committee membership.
- 2.2 The Past Chair. Should the Past Chair be unable or unwilling to serve, an additional member-at-large will be elected by the Council of School Representatives.
- 2.3 Five members-at-large, two elected in even years and three elected in odd years.

### 3. Elections

- 3.1 The Chair will be elected at the first meeting of the year from the committee membership. The Chair will be elected biannually.
- 3.2 Five members-at-large elected by the Council of School Representatives; three members being elected one year and two members the following year.

### 4. Tenure

Each member shall be expected to serve a two-year term.

### 5. Duties and Responsibilities

- 5.1 At the initial meeting of the new school year the committee shall review the *Frame of Reference*.
- 5.2 Planning and overseeing the following activities:
  - 5.2.1 New Teachers' Induction
  - 5.2.2 ARA Social Activities
  - 5.2.3 New Horizons Banquet
- 5.3 Assist in arranging other hospitality as directed by Executive Committee or Council of School Representatives.

- 5.4 All members are expected to take on an equitable amount of the planning responsibilities for each event. Attendance at the events is encouraged but not mandatory.

## 6. Meetings

- 6.1 Meetings shall be called at the discretion of the Chair, the Executive Committee or the Council of School Representatives.
- 6.2 Should a member fail to complete assigned duties for events prior to the deadline set by the Chair without reasonable cause, a reminder notification will be sent to the member via email. A motion to declare the position open for election shall be placed on the agenda of the next meeting should a member require three reminder notifications in any given school year following the third notification.

## 7. Quorum

Quorum for this committee shall be four members.

Ratified by CSR 1974 June 12.  
Ratified with Amendments by CSR 1976 June 09.  
Ratified with Amendments by CSR 1981 May 13.  
Ratified with Amendments by CSR 1983 November 09.  
Ratified with Amendments by CSR 1987 April 22.  
Ratified with Amendments by CSR 1992 March 11.  
Ratified with Amendments by CSR 2009 June 3.  
Ratified with Amendments by CSR 2020 June 3.  
Ratified with Amendments by CSR 2021 April 14.  
Ratified with Amendments by CSR 2022 March 2.  
Ratified with Amendments by CSR 2024 October 30.

/mjh

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