

Position Description

Executive Committee Past President



The Past President serves, as a right of office, in an advisory capacity to the newly-elected President so as to provide for a smooth transition into the presidency. The experience and knowledge of Local Association practices and procedures gained while serving as President are further utilized to assist the general operations of the Local.

DUTIES

1. Acts in an advisory capacity to the President and Executive Committee.
2. Attends Local Executive, Council of School Representatives, Executive Retreat and General meetings.
3. Calls and presides over meetings of the Election and Resource Committee.
4. Serves as a member on the Strategic Planning & Research Committee, Finance Committee and Resolutions Committee.
5. Acts as Chief Returning Officer and Chief Scrutineer of elections for the Local.
6. Calls and presides over meetings of the Constitutional Interpretation Committee.
7. Advertises to members and recruits' members for vacancies for Executive offices or committee positions as they occur.
8. Manages the election of members for committees of the Local during meetings of the Council of School Representatives.
9. Performs other duties as requested by the President.

TERM OF OFFICE

The Past President serves in this position as a right of office until such time as the current president becomes the Past President, or until the Past President is unwilling to continue serving (whichever comes first).

REIMBURSEMENT

As per Local Policy 4.B.4, Executive Committee shall receive \$45.00 per meeting to a maximum honorarium of \$90.00 plus travel expenses for attendance at meetings where they are acting in the capacity of their position.

an/

2024/03/04