

# Position Description

## Executive Committee –

### Diversity, Equity and Human Rights Chair



There is one Chair of the Diversity, Equity and Human Rights (DEHR) Committee elected bi-annually. This is a voting position on the Executive Committee.

#### DUTIES

1. Call and presides over regular and emergent meetings of the Diversity, Equity and Human Rights Committee.
2. Attends Local Executive, Council of School Representatives, Executive Retreat and General meetings.
3. Reports on a monthly basis to Executive and Council of School Representatives on concerns and activities related to the DEHR committee.
4. Prepares and maintains the committee budget.
5. Liaise with the Chairs of other committees of the Local in order to ensure a robust and timely program of communication with members of the Local.
6. Coordinate the efforts of the provincial Association, the Local, the CBE, and other organizations and associations in advancing efforts of improving diversity, equity and human rights.
7. Attends the Provincial Association DEHR Conference for Local 38.
8. Serves as a member of the Strategic Planning and Research Committee of the Local.
9. Serves on Local Association Committees as requested or required.
10. Attends the Annual Representative Assembly representing the interests of the Local.
11. Attends the Summer Conference as a representative of Local 38.
12. Advertises to members and recruits' members for vacancies for Executive offices or committee positions as they occur.
13. Oversees the DEHR Committees scholarship guidelines and selection criteria.
14. Oversees the Local 38 Teacher GSA as a sub-committee of DEHR.
15. Oversees the Local 38 Anti-racist Teachers' Network as a sub-committee of DEHR.
16. Oversees the Local 38 Inclusion Support Network as a sub-committee of DEHR.
17. Performs other duties relating to the Local's needs.

#### TERM OF OFFICE

Two-year term with re-election up to a maximum of four (4) consecutive years.

#### REIMBURSEMENT

As per Local Policy 4.B.4, Executive Committee shall receive \$45.00 per meeting to a maximum honorarium of \$90.00 plus travel expenses for attendance at meetings where they are acting in the capacity of their position.